



Drive exceptional performance with **AI-powered board software** before, during and after the board meeting

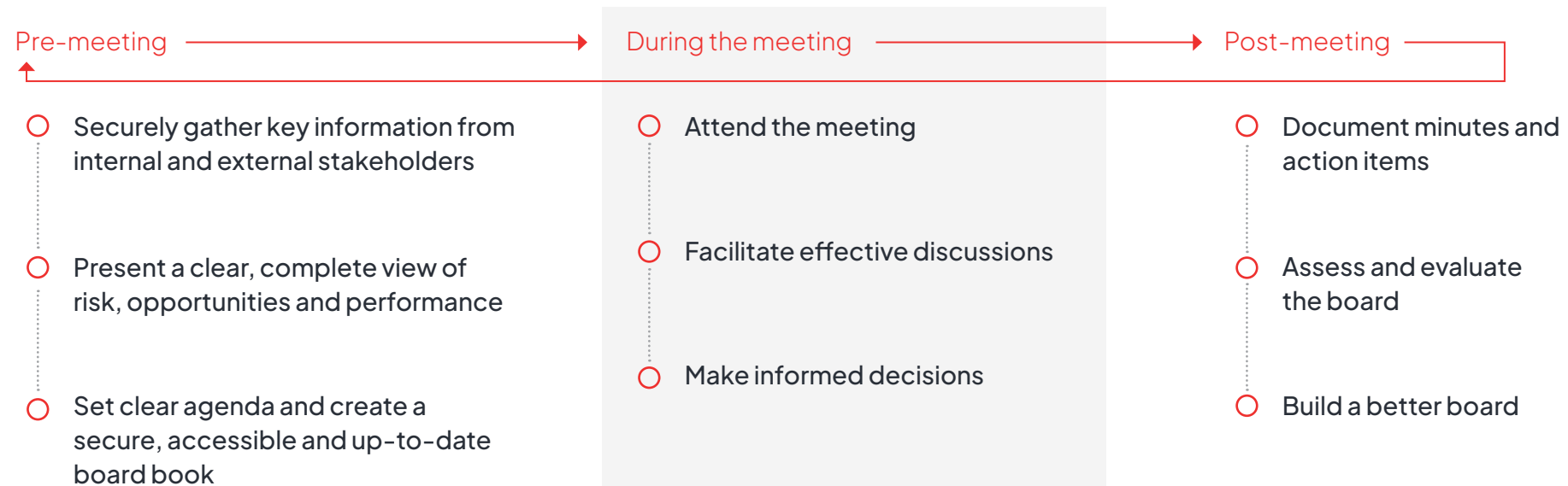


Don't just run a board meeting, drive exceptional performance.

According to PwC only 30% of executives rate their boards' overall performance as excellent or good, and one in five (20%) think their boards' overall performance is "poor." It's time to change the status quo. But where to start?

While practicing good governance can help you outperform the competition, it's more than just running a good board meeting. It's the people, processes and technology that keep directors connected, informed and secure — before, during and after the meeting.

Diligent Boards is your partner in ensuring every decision is backed by clarity and confidence. Here's a quick guide on how Diligent Boards works before, during, and after board meetings to help drive exceptional performance.



Pre-meeting:

○ Securely gather key information from internal and external stakeholders

 Secure messaging

 Workflows & integrations

 Document library

○ Present a clear, complete view of risk, opportunities and performance

 AI Smart News & Competitive Insights

○ Set clear agenda and create a secure, accessible and up-to-date board book

 Agenda builder

 Board book summarisation

 AI Smart Book Builder

 AI Smart Book Summary

 AI Smart Prep

 AI Smart Legal Scanner

Aggregate data and prepare

When planning and prepping for a board meeting, having the right tools in place can significantly enhance efficiency and effectiveness. AI-powered board software eliminates the manual process of aggregating key information, building agendas, and collaborating with teams. By automating data collection and building a complete board book all in a single platform, you can save time, reduce errors and ensure that your board meetings are focused on driving strategic outcomes.



Secure messaging

Communicate with directors and leadership teams in real-time on an encrypted, uncluttered channel.



Workflow & integrations

Take advantage of governance-specific workflows and integrations with leading tools like Office 365 and G-Suite.



Document library

Create customisable document libraries — providing a convenient, secure and centralised location to manage documents.



AI Smart News & Competitive Insights

Keep directors in the know by seamlessly pulling in relevant industry, market and competitive intelligence.



Agenda builder

Securely collaborate with stakeholders to quickly build and update board and committee meeting agendas.



AI Smart Book Builder

Synthesizes documents, PDFs, Excel files and PowerPoints to generate an accurate, pre-formatted first draft of a board book — freeing you from tedious, time-consuming tasks.



AI Smart Legal Scanner

Identifies potentially risky topics and legal language in board materials, helping legal teams spot concerns faster and prepare with confidence.



AI Smart Book Summary

Help your directors and executives prepare for every board and committee meeting with crisp, insightful summaries generated by AI.



AI Smart Prep

Help directors, executives and presenters prepare for every meeting with recommended questions and answers to drive more strategic conversations.

During the meeting:

○ Attend the meeting

 Video conferencing

○ Facilitate effective discussions

 Notes & annotations

 AI Smart Meeting Minutes

 AI Smart Prep

○ Make informed decisions

 AI-powered board reporting
dashboards & risk benchmarking

Meet and decide

Your board members' time is valuable, and you don't want to waste it when your board meets. Yet some critical tasks like facilitation, minutes and note-taking are time-consuming and can become a distraction. With Diligent you can optimise productivity during board and committee meetings by centralising key processes in one AI-powered tool that keeps directors focused on what matters most.



Video conferencing

Efficiently set up livestreams and integrate with Zoom, Teams or Webex to conduct meetings.



Notes & annotations

Directors can reference notes and annotations from their pre-read that always stay with the correct content.



AI Smart Meeting Minutes

Quickly turn your notes into meeting minutes that include the appropriate tone and level of detail with AI.



AI-powered board reporting dashboards & risk benchmarking

Get unmatched clarity on enterprise-wide risk, connecting the business to the board.

Post-meeting:

○ Document minutes and action items

-  DocuSign integration
-  AI Smart Meeting Minutes
-  Action item tracker
-  Approvals & voting

○ Assess and evaluate the board

-  Premium Questionnaires
-  Executive compensation & governance benchmarking

○ Build a better board

-  Candidate network
-  Certifications & learning tracks

Approve and follow-up

Post-board meeting tasks like documenting and distributing minutes, evaluating board members, and providing opportunities to enrich skills can be a major ask. Board software streamlines these processes by automating minute-taking, providing tools for performance evaluation, and offering access to resources for continuous professional development. This ensures that board meetings are not only productive but also contribute to the ongoing growth and effectiveness of the board — and the entire organisation.



DocuSign integration

Quickly and securely collect critical approvals and signatures — such as contracts, meeting minutes, and financial transactions — remotely through DocuSign integration, streamlining decision-making across teams and boards.



AI Smart Meeting Minutes & Actions

Streamline the collection, review and memorialization of minutes while auto-generated follow ups and action items turn your minutes into actionable next steps and deliverables that improve accountability.



Approvals & voting

Build and send written consents to board and committee members for unanimous written consents. Capture signatures with DocuSign.



Executive compensation & governance benchmarking

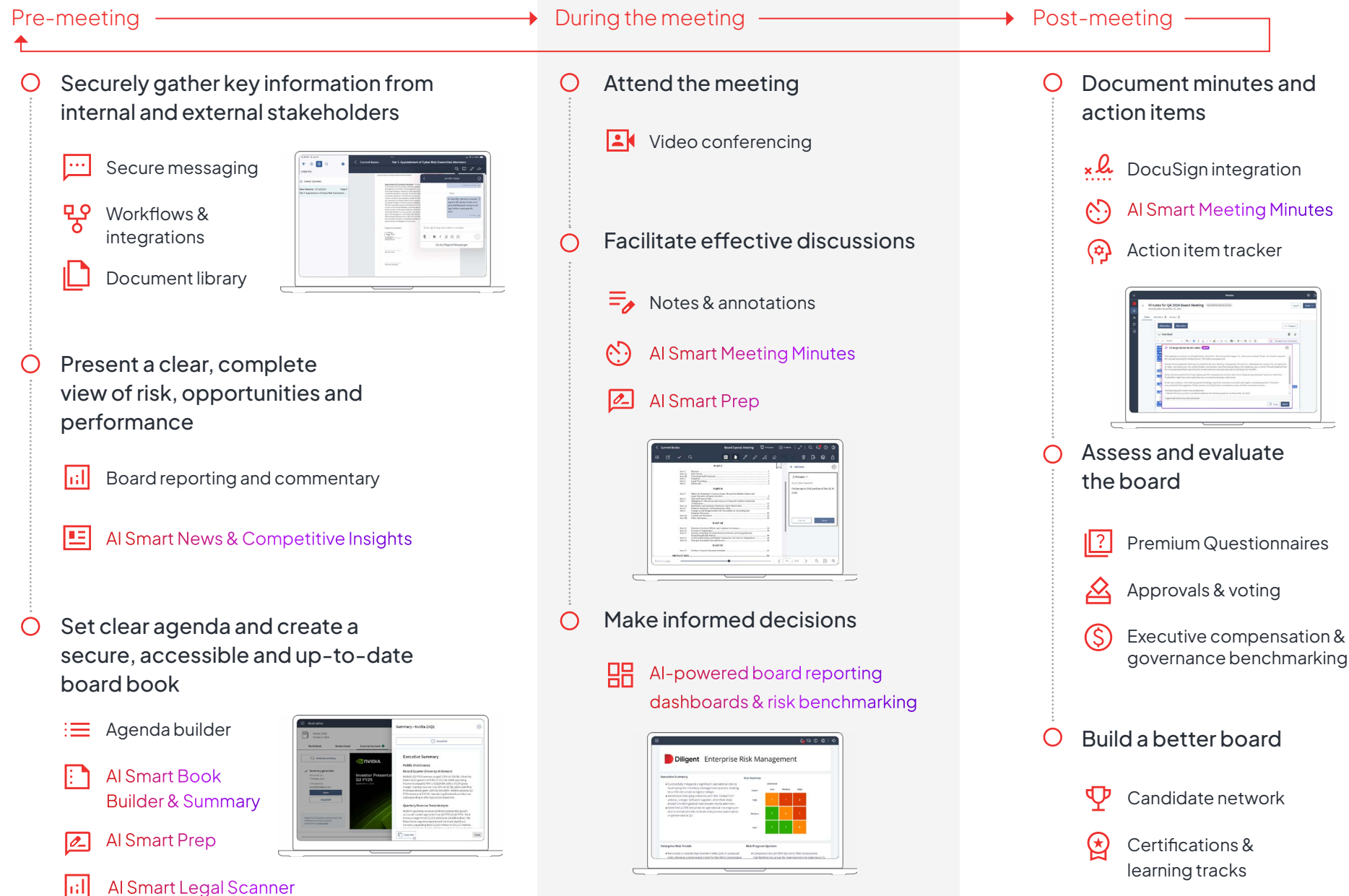
Access up-to-date executive compensation and board composition data to anticipate market expectations.



Certification & learning tracks

Learn from industry experts on topics like AI, cyber and climate and stay ahead of emerging risks and regulatory actions.

Be more efficient, transparent and accountable with Diligent.



See how Diligent can help you clarify risk and elevate governance — before, during and after your board and committee meetings.

Request a demo ▶



Diligent is the leading GRC SaaS company, empowering more than 1 million users and 700,000 board members and leaders to make better decisions, faster. The Diligent One Platform helps organisations connect their entire GRC practice — including governance, risk, compliance, audit and ESG — to bring clarity to complex risk, stay ahead of regulatory changes and deliver impactful insights, in one consolidated view.

Learn more at diligent.com.